

Office 365 Work Smarter, together.

An ideal solution for organisations with mobile users or multiple locations. Work offline and login to your hosted Exchange email account from any computer with internet access and share documents easily with colleagues.

Office 365 plan details PLANS & OPTIONS

	Basic (E-Mail Only)	Standard	Premium	Gold
Number of users	Unlimited	5 to 25 users	Unlimited	Unlimited
Features				
Mail				
Mailbox	25GB p/user	25GB p/user	25GB p/user	25GB p/user
Domain name management ¹	✓	✓	✓	✓
Antivirus/antispam	✓	✓	✓	✓
Personal Agenda	✓	✓	✓	✓
Distribution list management		✓	✓	✓
Outlook client connectivity ²	✓	✓	✓	✓
Outlook web access	✓	✓	✓	✓
Unlimited mail archiving				✓
Mail synchronization for smartphones ^a	✓	✓	✓	✓
Mail Synchronisation for Blackberry	✓	✓	✓	✓
Agenda, tasks synchronisation for Blackberry	✓		✓	✓
Collaboration Tools				
Web and video conferencing		✓	✓	✓
Slide and application share		✓	✓	✓
Instant messaging		✓	✓	✓
Presence indicator		✓	✓	✓
PC-based audio and video calls		✓	✓	✓
Communication Tools				
Storage and file sharing capacity (10GB)		+500MB per user	+500MB per user	+500MB per user
Website, blog, wiki creation		✓	✓	✓
Content management ^o		✓	✓	✓
Office suite: Office Professional Plus				✓

Office 365 is a suite of web-enabled tools which are fully supported by our UK technical team. This service allows you to access your emails and documents from virtually any mobile device connected to the internet, and also share and edit documents with colleagues in different locations using your own centralised online document store.

Enabling you to work together, smarter, via the business quality instant messaging and video meeting app, Office 365 offers you hosted email, instant chat, video conferencing and a document sharing space, helping increase productivity for a low monthly cost.

Microsoft Exchange Online

Cloud based email and calendar, instantly synced across PC and mobile phone with Exchange Online. Benefit from 25GB storage capacity per user together with an integrated antivirus/antispam filter.

Microsoft SharePoint Online

Share your documents via SharePoint Online. A dedicated space for your documents, allowing users to collaborate and edit simultaneously. Use the SharePoint workspace to work on documents offline then upload when you have connectivity.

Microsoft Lync Online

Seamlessly communicate through the instant messaging app, Lync Online. Instantly view the online status of colleagues, whether they are away, available, or in a meeting

Microsoft Office Professional Plus

Upgrade to Office Professional plus and enjoy the latest versions of your favourite Office applications, like Outlook, Word, PowerPoint and Excel.



For more details contact:

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¹ Only in case of domain registration

² Licence for Outlook not provided – Compatible with Outlook 2007-2010

³ Java required only for Microsoft Lync Online

⁴ Windows mobile, iPhone, Android, Nokia E series and N series (Windows mobile 6 and above)

⁵ Document stream, site navigation and map, etc

Pre-requisites

Operating systems : Windows® 7, Vista® SP2, XP*, Mac OS X 10.4, 10.5, 10.6

System software : Microsoft.NET Framework 3.0 (for Windows XP)/ Java Client³ 1.4.2 (for Macintosh OS X)

Browsers : IE® 8 (Windows XP), IE® 7 and later (Windows Vista and Windows 7), Mozilla Firefox 3.x, Apple Safari 3.x

* Windows XP Home edition and Media Center are not supported, except federated identity.